



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

Sept. 29, 2023

Julie Calmes,
Assistant Finance Director,
City of Oshkosh

Dear Julie,

At its meeting on Sept. 28, 2023, the Oshkosh Public Library Board of Trustees approved a request to the City of Oshkosh Finance Department to issue a check for the current balance in the Oshkosh Public Library Memorial Fund. The Library Board requests that this check be made payable to the Oshkosh Area Community Foundation.

In 2014, the Library Board moved the majority of its endowment funds to the Community Foundation, establishing funds for Collection Improvement, Facility Improvement, Library Development and Programming.

Please send the check to the attention of Jennifer Sheahan, Director of Finance and Administration, Oshkosh Area Community Foundation, 230 Ohio St., Suite 100, Oshkosh, WI 54902.

I have attached a copy of the minutes of the September 28, 2023, Library Board meeting for your information.

Sincerely,

Lisa Sumter Voss & Ruth Percey
Co-Interim Directors

"A Library in Every Life"



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

"A Library in Every Life"